

























A to Z Guide At Berriew CP School

(adapted from Llanfair Caereinion School)

	<p><u>Absences</u> Please call the office if your child is absent: 01686 640312 - before 9:30a.m. Alternatively, please email office@berriew.powys.sch.uk</p>
	<p><u>Breakfast Club</u> 7:45 a.m. - 8:45a.m. £1.00 per pupil per day (payable on Parent Pay) <u>Break Times</u> Morning breaks are at 10:30a.m.</p>
	<p><u>Coats</u> Pupils need a coat every day. We try to go out as often as possible in all weathers. Please ensure it is clearly labelled. <u>Collection</u> Pick up time is 3:30p.m. Please let us know if someone else is collecting your child / children. <u>Contact</u> Office: 01686 640312 Email: office@berriew.powys.sch.uk head@berriew.powys.sch.uk <u>Clothes</u> Please ensure every item of clothing is clearly labelled.</p>
	<p><u>Dinner Money</u> £2.35 per day (payable on Parent Pay). Termly menu available on the school website. <u>Drop Off</u> 8:40a.m.</p>
	<p><u>Emergency numbers</u> At the beginning of the autumn term a form will be sent out for emergency numbers, email addresses, consent and medical information. This must be returned to school by 9th September so that all our records are up to date <u>Eco</u> We are an Eco-friendly school and encourage drinking water by bring their own reusable water bottles. Please purchase the straw lid type of water bottle and ensure it just water - no juice.</p>
	<p><u>Fruit</u> Fruit is encouraged as part of the pupils' healthy snack times. (See Snack also)</p>
	<p><u>Gates</u> The main gates are closed at 9:00a.m. and opened at 3:00p.m. for the preschool parents. If you are visiting the school between these times, please use the buzzer at the main entrance report to the office.</p>
	<p><u>Holidays</u> A calendar of term dates is on the Powys website, school website and in the prospectus. <u>Hours</u> School starts 8:45a.m. and finishes 3:30p.m.</p>
	<p><u>Internet</u> Pupils have supervised access to the internet and all technology is safeguarded by Powys Firewall. Parental consent is sought for pupils use on the internet.</p>

	<p><u>Jumpers and Other Clothing</u> They all look the same and do get lost. Please label every item of clothing clearly, including PE kits and swimming kit.</p>
	<p><u>Kits</u> See P.E. and Swimming section.</p>
	<p><u>Labels</u> Ensure all pieces of clothing are clearly labelled. <u>Letters</u> We try to be as ECO friendly as possible with most letters shared via email, Class Dojo, website and social media pages.</p>
	<p><u>Medical Information</u> At the start of the term it is important we get up to date information regarding any medical condition your child might have - such as asthma. Please ensure you have completed the relevant form. <u>Money</u> Almost all money is payable via Parent Pay. However, if we are having a charity day then a donation in cash can be given. <u>Milk</u> Foundation Phase pupils are offered milk daily.</p>
	<p><u>Nuts</u> We have a not nut policy at school due to allergies.</p>
	<p><u>Outdoors</u> Pupils actively use the outdoor areas to play and learn.</p>
	<p><u>Parents Meetings</u> Parents meetings are held every term. An annual report is sent home before the end of the academic year. <u>Physical Education / PE</u> P.E kit containing shorts / leggings, t-shirt, trainers / pumps needs to be in school everyday. The kit is kept in school and sent home at the end of every half term.</p>
	<p><u>Queries</u> We've tried to remember everything, but for anything else please contact the school office.</p>
	<p><u>Reading bags / Ruck sacks</u> Reading bags / Ruck sacks in school, every day, with reading books and reading record etc.</p>
	<p><u>Sunshine</u> If it's hot, labelled sun hats and sun lotion please. Apply sun cream before coming into school. If pupils bring sun cream into school, please label the container. Staff will supervise the application of the sun cream. <u>Swimming</u> All pupils in the school have swimming sessions run by trained instructors at the Flash Leisure Centre during the academic year. Pupils need a swimming costume and a towel in a swimming bag. Pupils are carefully supervised. If your child needs to wear goggles then a request form must be completed and returned to school. As at the office for this. <u>Snack Time</u></p>

	<p>Snack time is in the morning. Pupils can bring a healthy snack of fruit, vegetables, breadsticks or cheese and crackers. No sweets, crisps or chocolate.</p>
	<p><u>Toys</u> No toys allowed so they don't get broken or lost.</p> <p><u>Toileting</u> We ask that parents / carers will endeavour to ensure that their child / children are continent before starting school. If there are any medical issues we need to be aware of please let the teacher know.</p>
	<p><u>Underwear</u> We have spare in school but it's a good idea to have a spare in their PE bag or book bag if necessary.</p> <p><u>Uniform</u> All pupils need to wear uniform. Boys - black/grey trousers or shorts, green school logo shirt and jumper or hoodie. Girls - black/grey skirt/trousers, green school logo shirt, jumper, cardigan or hoodie. In summer, a green gingham dress, skirt can be worn. Suitable footwear with a good tread, (no heels) is essential as the children are often on the field during the year. Uniform can be ordered via constructive clothing or from local supermarkets.</p>
	<p><u>Vegetarians / Vegans</u> Let us know if your child is vegetarian or vegan or has any other dietary requirements. Powys catering have separate menu choices.</p>
	<p><u>Website</u> School website is www.berriewschool.uk Follow us on Facebook - Berriew school.</p> <p><u>Water</u> All pupils are encouraged to bring a water bottle - clearly labelled which can be refilled in school.</p>
	<p>We hope that we've covered everything - if not, please get in touch - we have an open-door policy - Welcome!</p>